

CHECK LIST OF DOCUMENTS FOR B.A./B.COM. SEMESTER I

Documents required to be submitted along with Admission Form of B.A./B.Com. Semester I in the Directorate/Learner Support Centres by hand (hard copy).

1. Provisional Certificate from the Institution last attended (in original).
2. Character Certificate from the Institution last attended or from any other gazetted officer/1st class magistrate (in original).
3. Three self attested photocopies of Diploma of Matriculation Examination. (Please bring the original for verification purpose).
4. Three self attested photocopies of Marks Card of Hr. Sec Part-II (10+2) with clearly visible particulars (original to be brought for verification).
5. Three self attested photocopies of Diploma of Hr.Sec. Part-II (10+2) for old Students.
6. The candidates who have passed their last examination from Board other than the J&K State Board of Secondary Education shall submit **Migration Certificate** (in original) along with the Eligibility Form duly filled in and an affidavit as given in Annexure-I.
7. The address sheet, enclosed with the Prospectus has to be duly filled in capital letters in a legible hand.
8. Six recent passport size photographs, to be submitted for the purpose of admission, enrolment card, examination form and library card. (**Write name and parentage at the backside of the photograph**).
9. In case of candidates having a 'gap' of more than one year, the applicant must attach a **Notary Certified Affidavit for Gap Period**. The specimen has been given as Annexure-II of the Prospectus.
10. Receipt/Challan of the J&K Bank after depositing the fee.
11. **Re-admission Case.** Candidate seeking admission in B.A./B.Com. semester I for the second time will be called as readmission case and will have to provide the relevant documents i.e. cancellation certificate/migration certificate as the case may be.

NOTE. No certificate will be entertained after the last date prescribed